

Notice to Patients

致求診病人通告



HKU Dentistry

Institute for Advanced Dentistry
Multi-Specialty Clinic
先進牙醫學研究所
香港大學牙醫專科診所

Objective of The Institute for Advanced Dentistry Multi-Specialty Clinic of the University of Hong Kong

The objective of the Multi-Specialty Clinic (IAD-MSc) is to provide facilities for the training of postgraduate dental education and research. IAD-MSc **does not provide public dental services.**

Service Targets

You are invited to be examined and treated here so as to provide an integral part of the research project or postgraduate teaching programme provided by Faculty of Dentistry of The University of Hong Kong (the Faculty). After the first examination, treatment cannot be guaranteed. If you are accepted as our teaching patient for treatment, our service to you will be wholly geared to our teaching and research needs.

Standard of Treatment

Qualified clinical staff who are members of the Faculty will supervise postgraduate students of the Faculty under training.

Initial Examination Process

You will need to go through a screening process for assessing your suitability for the designated purposes of teaching or research. If you are under age 18, you must be accompanied by your parent/guardian for initial examination. We shall inform you if your dental problems are suitable for the abovementioned designated teaching or research purposes. If so, in due course, you shall be given scheduled appointments for treatment or further assessment. If not, treatment will not be guaranteed but you shall be advised of your dental problems and to seek further dental or medical attention or treatment elsewhere.

Telephone Booking

Telephone bookings may be made at 3979 9191 starting at 08:45 hrs on each working day. No bookings will be made if the booking list is full. Parents/guardians will be required to give the children's personal information including their name, date of birth and telephone number.

Registration

You must complete a "Teaching Patient's Declaration Form" on registration. You are also advised to read the "Statement of Collection of Personal Information from Patients" before registration. You must present your original identification document (e.g. HKID Card or birth certificate) at the time of registration. IAD-MSc reserves the right not to proceed with registration if there are doubts about the documents presented.

Waiting Time and Treatment Arrangements

If you are accepted as our teaching patient, your waiting time before the commencement of treatment will depend on our teaching requirements, and the nature and type of your dental problems. You should be aware that a full course of treatment is likely to be time-consuming and will usually require more visits than if you were to seek treatment from a private dental practitioner.

You are advised to be punctual for all scheduled dental appointments. If you are late, the students/teaching clinicians may have other training commitments and may not be able to treat you. Also, if you fail to attend a scheduled appointment without giving prior notice to IAD-MSc, you may run the risk of being discharged if the progress of your treatment can no longer fit the designated teaching purposes.



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Fees and Charges

You have the right to know the medical fee or charges in advance. No further treatment will be provided if you fail to pay before the date specified on any demand note.

Working Hours of Information Counter

Monday to Wednesday : 08:30 - 18:00 hrs
 Thursday to Friday : 08:30 - 17:00 hrs
 Saturdays, Sundays and public holidays : Closed

Clinic Arrangement during Black Rainstorm Warning or Typhoon Warning Signal No. 8 or above

(1) For treatment NOT yet started

Condition	Arrangement
If either of the Typhoon Warning Signal No.8 (or above) or the Black Rainstorm Warning is hoisted or in force at or after 6:00 a.m.	All patient appointments commencing before 2:00 p.m. will be cancelled automatically
If either of the Typhoon Warning Signal No.8 (or above) or the Black Rainstorm Warning is hoisted or in force at or after 11:00 a.m.	All patient appointments commencing after 2:00 p.m. will be cancelled automatically.

(2) For treatment already started

Condition	Arrangement
When Hong Kong Observatory issues the Pre-No.8 Special Announcement	All patient treatment should be completed as soon as possible, the clinic should then be closed after clearance.
When Black Rainstorm Warning Signal is hoisted	Services will be provided to patients who have arrived and are at the clinic.

Enquiries

Telephone: 3979 9191

Fax: 3979 9178

E-mail: information.iad@hku.hk



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香港大學先進牙醫學研究所 - 專科診所的宗旨

香港大學先進牙醫學研究所 - 專科診所（本診所）的宗旨是為訓練專科牙醫及研究而提供設施。本診所不會提供公共牙科診治服務。

服務對象

為香港大學牙醫學院（牙醫學院）提供教學及研究的需求，本診所需要各類牙科病人。即使經初步檢驗後，本診所亦未必保證會對求診者提供治療。若本診所接收求診者為教學病人，所提供的服務也完全是為了配合教學需要。

醫療水準

在本診所受訓之牙醫學院學生均由牙醫學院之教職員監督下進行臨床實習。

初步口腔檢驗

求診者須接受本診所職員的篩選，以評核其個案是否適合牙醫學院學生的特定教學目的。所有十八歲以下之求診者，必須由家長/合法監護人陪同下接受初步檢驗。檢驗後如求診者牙患適合特定教學目的，本診所將再編排診治時間。檢驗後如求診者牙患不適合特定教學目的，本診所則不能向其保證提供任何治療，但求診者可獲悉其牙患並向其他執業牙醫或醫生尋求診治。

電話預約

可於本院辦公時間上午八時四十五分起致電 3979 9191 預約診期，額滿即止。家長/合法監護人須提供小童個人資料，包括姓名、出生日期及聯絡電話。

登記

求診者於登記時必須簽署「教學病人聲明書」。在辦理登記前，請先閱讀本診所「收集求診者個人資料聲明」。求診者務必於登記時出示身份證明文件正本(如香港身份証或出生證明文件)。如對求診者的身份證明文件有任何懷疑，本診所所有權不替該人士辦理登記。

輪候時間及診治安排

如求診者已被納入本診所之教學病人名冊，其所需輪候時間得視乎教學需要及其牙患之類別的情況而定。相對於執業牙醫，在本診所受訓之學生是需要花較長時間及要求較多覆診次數來替病人完成整個療程。此外，應診者必須依時赴約，否則學生/教職員可能因忙於其他實習事宜而無法為其診治。若應診者因未能如約到診又不作預先通知，而導致其治療進度不能再配合特定教學需要的話，其診治療程可能因此被逼中斷。

收費

求診者有權預先知道有關醫療服務的收費資料。任何費用都必須在繳費通知書上之指定限期前繳付，否則本診所不會提供進一步的治療。

詢問處辦公時間

星期一至三：上午八時三十分至下午六時正
星期四至五：上午八時三十分至下午五時正
星期六、日及公眾假期：休息

黑色暴雨警告或八號颱風訊號下之診症安排

(1) 療程尚未展開

情況	安排
若八號(或以上)颱風訊號或黑色暴雨警告於早上六時或以後仍然懸掛	當天下午二時正前之所有預約將會自動取消。
若八號(或以上)颱風訊號或黑色暴雨警告於早上十一時或以後仍然懸掛	當天下午二時正後之所有預約會自動取消。

(2) 療程已展開

情況	安排
若天文台發出有關八號颱風訊號預警信息	所有進行中之治療將會盡快完成。本診所其後會停止服務及關閉。
在黑色暴雨警告訊號懸掛下	本診所會盡量向已到達本院之求診者提供服務。

查詢

電話：3979 9191

傳真：3979 9178

電郵：information.iad@hku.hk

2/F, Novum West, 460 Queen's Road West, Hong Kong
香港皇后大道西460號翰林峰2樓